If an immigration officer seeks your consent to enter limited access space, such as a classroom you are teaching in, your office, or a research lab, or requests University information or documents, **let them know that you are not obstructing their process, but that there are steps you are required to take. These are:**

1. Ask the officer for documentation of their name, identification number, agency affiliation, and business card;
2. Ask for a copy of any warrant or subpoena they may have;
3. Inform the officer that you are not obstructing their process but need to contact General Counsel with their request and contact General Counsel before granting access. Do not share information about students/staff/colleagues but contact General Counsel;
4. Contact UO General Counsel by phone **(541) 346-3082** and email **gcounsel@uoregon.edu**
5. In the event an immigration officer enters your classroom while in session or lab without your consent, contact UO General Counsel by phone **(541) 346-3082** and email **gcounsel@uoregon.edu**

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1. Pídale al oficial que le documente su nombre, le dé su número de identificación, el nombre de la entidad a que esté afiliado, y tarjeta personal;
2. Pídale una copia de la orden judicial o citación que este pueda tener;
3. Informe al oficial que Ud. no está obstruyendo su trámite pero que Ud. necesita contactar a un Abogado del Campus respecto a su solicitud y contacte al Abogado del Campus antes de otorgarle el acceso.
4. Contacte al Abogado del Campus por teléfono al **(541) 346-3082** y por *email* al **gcounsel@uoregon.edu**
5. En el caso de que un oficial de inmigración entrase al aula de Ud. estando en clases o a un laboratorio, sin el consentimiento de Ud., Contacte al Abogado del Campus por teléfono llamando al **(541) 346-3082** y por *email* **gcounsel@uoregon.edu**

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